

Continuing EducationMethods of Delivery, Examples and Submission Form

Method	Description	CEU Breakdown and Maximums	Submission Format
All Methods as Listed Below	Primary - Scope of Practice Hands-on or pertaining directly	Primary: 1 hour = 1 CEU Scope of Practice	Email copies or pictures of documents and forms to
	increasing knowledge of modality Secondary – Supported Activities	Secondary: 2 hours = 1 CEU Supported Activities	info@mtwpam.com. Pictures may be used in place of scanning documents.
Education Programs, Courses etc. (on-site / in-person	Lectures, workshops, courses, conferences, hands-on training	Primary 1 hour = 1 CEU Secondary 2 hours = 1 CEU	Certificate of attendance or completion and Course or Program Submission Form
or (distance/ online)	Correspondence, e-learning, video teleconferencing where communication is maintained		Submission Form
Certification	Any of the modalities that MTWPAM accepts.	Primary 1 hour = 1 CEU Secondary 2 hours = 1 CEU	Certificate from the official certifying body & Course or Program Submission Form
Emergency First Aid/CPR or higher	Level A or C or HCP or higher is accepted	Max 5 CEUs in a CEU: Primary	Certificate from course provider & Course or Program Submission Form
Teaching (Initial delivery of a course or event)	Initial development and delivery of a course, workshop, lecture, seminar, hands-on training.	Primary 1 hour = 1 CEU Secondary 2 hours = 1 CEU (maximum of 16 CEUs per cycle)	Documentation such as course outline, date/location, outcome, objectives, participant certificate, summary of participants evaluation
Teaching (Delivery of a pre-established	Subsequent delivery or delivery of a course designed by therapist or another	(maximum of 8 CEUs per cycle)	and the Teaching Form.
course or event) Supervising Tutoring	Supervising a course, clinic or workshop. Private tutoring of students in your	(maximum of 16 CEUs per cycle)	Teaching Form Mentoring/Shadowing Form
Mentoring Shadowing (Modality or one MTWPAM supports)	modality Observes the practice of another health professional to obtain a better understanding of other modalities or to learn new techniques	(maximum of 12 CEUs per cycle) (maximum of 4 CEUs per cycle)	
MTWPAM Association Meetings	Annual General Meeting	5 CEUs per 3-year cycle. Can be used for Primary or Secondary	Self-Evaluation & Practice Integration Form, along with attendance recorded at AGM.
Volunteering (Must be related to your modality within the Health & Wellness	Professional: Board of Directors, MTWPAM Committees or MTWP sponsored events.	2 CEUs per year (maximum of 6 CEUs per cycle): Primary	Both sections of the Self Evaluation & Practice Integration Form
Industry)	Community: Health & Wellness, Sporting events. Using your modality to promote the industry. Self-promotion, business marketing or remuneration are not applicable.	1 CEU per every 2 hours of volunteer work: Secondary (Maximum of 3 credits per cycle)	Documentation such as a letter, Identification or reference from the organization or community organizers.
Provincial, National & International Good Will Volunteering (Program, Event or incident)	Volunteering in your profession as a good will ambassador to treat those in need on a provincial, national or international level. Self-promotion or remuneration are not applicable.	5 CEUs up to one week, or crisis event: Secondary (Maximum of 10 CEUs per cycle)	Documentation such as a letter, Identification or reference from the organization or community organizers.
Publications	DVDs, Videos, Audio Books, Journals, Articles or Discussion Papers. (YouTube or similar internet videos do not apply.)	2 CEUs each Primary (Scope) or Secondary (Supported)	Self-Evaluation & Practice Integration Form
Research	Research and write an article for publication.	1 CEUs each (max of 3 CEUs per cycle) Same as Publications	Self-Evaluation & Practice Integration Form
Personal Development	These are activities that help keep you as a person and therapist balance, mind, body and spirit. Taking a Yoga Class, learning to meditate, coaching or volunteering for a charity, food bank, etc.	1 CEU for every 2 hours of participation: Secondary (Maximum of 3 per cycle)	Self-Evaluation & Practice Integration Form
Group Study	Study groups must be a minimum of three (3) professionals related to the Massage or wholistic field.	Primary: 1 hour = 1 CEU Secondary: 2 hours = 1 CEU Depends on Subject matter	Group Study Participation Form and supporting documents.
Case Study	Client Study where have learned new assessment techniques or skills.	2 CEUs per case study: Primary	Case Study Form and supporting documentation